- **Tax Invoice - Annual**
  shows School Fees billed plus any outstanding balance or credits from previous years.

- **Statement Date**
  shows the last date to which this tax invoice relates.

- **Account No.**
  is unique to the family.

- **BPAY**
  Use Biller Code and Reference No. which is unique to the family. This is the school's preferred option for payment.

- **Opening Balance**
  shows any outstanding fees still owing or any credits for Fees in Advance from previous years.

- **Receipts/Credits/Bills**
  shows details of any payments, credits or bills which have been processed in the statement period.

- **Fees Billed**
  School Fees split into 3 amounts (student discount shown if applicable).

- **Extra Fees Billed**
  eg. camps, sports, band. Due Date is shown, however these amounts are included in the instalment totals.

- **Amount Owing**
  is the total amount outstanding for the current year. For amount due on this statement, see the Amount Owing below.

- **Invoices for Period including GST**
  is the value of fees billed this year.

- **Instalment Due Dates**
  This information is based on the payment option indicated by you on the Family Registration form:
  - 3 standard instalments
  - 10 monthly instalments
  - 20 fortnightly instalments
  - 40 weekly instalments

- **Amount Owing**
  is the amount due and payable as per the due date shown in these boxes.

- **Credit Card Payment**
  Return slip should you wish to pay by credit card. Payments can be made by cash, cheque or BPAY.